



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT MCPHERSON GEORGIA 30330-1062

REPLY TO
ATTENTION OF

AFLG-PR

26 February 2001

MEMORANDUM FOR ALL FORSCOM DOCS

SUBJECT: Contracting Information Letter (CIL-01-15), DA Intern Report

During the next five years over 50% of the Army Acquisition Workforce is expected to retire. In light of this situation and the higher standards set forth in Section 808 of the National Defense Authorization Act, it is necessary that FORSCOM Department of the Army (DA) Contracting Interns receive the best possible training during their internship. In order to ensure that our Interns are receiving the proper training, all DA Interns hired after 1 October 2000 are required to submit the attached report quarterly (10 January, 10 April, 10 July, and 10 October) to the FORSCOM PARC. If you wish a copy of the report in Word format, please contact Clyde Thomas at DSN 367-6372 or thomasw@forscom.army.mil.

Encl
as

A handwritten signature in black ink, reading "Charles J. Guta", is positioned above the typed name.

CHARLES J. GUTA
Colonel, AC
Chief, Contracting Division, DCSLOG
Principal Assistant Responsible
for Contracting

DA Intern Report

- 1. Name:**
- 2. Installation:**
- 3. Date entered program (mo/yr):**
- 4. Graduation date (mo/yr):**
- 5. Target grade: GS-**
- 6. DAU courses completed:**
- 7. DAU courses scheduled:**
- 8. Current assignment:**
- 9. Previous assignments:**
- 10. Are you familiar with the Contracting Intern Program Training Plan in Contracting Information Letter (CIL) 98-28? Generally, has your training followed this plan?**
- 11. Comments:**